

Monthly Meeting of Severn Stoke & Croome D'Abitot Parish Council


A grouped parish council of the two Parish Areas of Severn Stoke and of Croome d'Abitot

Wed 10th June 2026, 7.30pm Croome National Trust Visitor Centre, SOQ room

Date of publication of this notice: 3rd June 2026

This page is the cover sheet to the agenda, Summons and meeting guidelines.

Parish Councillors, Notice is hereby given that a meeting of Severn Stoke and Croome d'Abitot Parish Council will be held on Wednesday **10th June 2026, 7.30pm** at the SOQ room at Croome National Trust Visitor Centre, High Green, Croome d'Abitot, WR8 9DW.
What3 words location:///alleyway.rescuer.perfect

 Mrs Lisa Stevens, CILCA, Clerk & Responsible Financial Officer. 9 The Limes, Kempsey, WR5 3LG. 07950256363. parishclerk@severnstokeandcroomedabitot-pc.gov.uk



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<https://severnstokeandcroomedabitot-pc.gov.uk/>



Scan with your phone to directly access the information provided at the beginning of each parish council meeting.

- The press and public may attend to address councillors on matters concerning the parish (allotted point in the agenda), observe the meeting or inspect draft documents. Comments MUST be made through the Chair and not aimed at individuals. District and County Councillors are invited to participate in this meeting at the discretion of the Chair. Public comments and questions to them must be directed to the parish council Chair or should be handled at the respective higher authority meetings.
- If this meeting is an extra ordinary meeting, these summons have been issued by the Chair.
- Occasional safety considerations may mean that we close and reschedule the meeting.
- The Register of Electors may be inspected by the Clerk to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded by the public. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption. The parish council may live stream those persons sitting at the council table on social media. The parish council may record audio information at this meeting. However, there is no legal requirement for the parish council to live stream a meeting in order to allow virtual public or councillor participation.
- **Please note 'Information provided at the beginning of each parish council meeting' (QR code above to the right).**
- Each agenda item below includes the resolution to discuss and formulate Motions not requiring written notice. New items raised for formal vote will be included in the next agenda unless covered by St.Orders/Financ.Regis/Delegation to Clerk policies.
- If there are any adjustments required to encourage/allow public participation please bring these to the attend of the Clerk or Chair before or at the meeting. We will make all reasonable adjustments where possible.
- Please check fire exits arrangements upon arrival and check against your personal requirements. Please bring any difficulties to the immediate attention of any member of the parish council. In the event of an emergency, 'muster' is in the car park but, since attendees are only encouraged (not required) to sign in, no register will be taken.
- To our knowledge, there are no hearing/audio induction loops installed at this venue.
- The parish council does not hold or manage the wifi codes for this venue.
- Dogs may be permitted depending on the venue hire restrictions. Please enquire beforehand.
- Children are permitted but must not be allowed to disrupt proceedings please. Filming or recording of children is not permitted without written consent of parents/legal guardians - The council and public must take absolute care to meet this restriction.
- Councillors/the public are individually responsible for keeping their own language/phrasing to an acceptable level.
- The parish council has a risk assessment for public meetings. Please ask if you require a copy

Requests for this information in other languages/audio/large print will be reasonably considered.

Please take a moment read the council's privacy notice on our website, which explains how we use and look after your information.

Severn Stoke and Croome d'Abitot Parish Council agenda for Wed 10th June 2026, 7.30pm

1.	Welcome, points of order, apologies for absence and declarations of interest. Apologies – Cllr Daly																								
2.	Minutes of the parish council meeting 20th May 2026 – to receive, consider and approve.																								
3.	Planning and Enforcement Nil at time of publication.																								
4.	<p>Audit Finance for the year ending March 2026 - To consider/Motions to approve procedures/paperwork in connection with the Annual Governance Audit Return (AGAR). The process is to receive, consider, approve and complete each section in the correct legal order. Guidance for the completion of the Annual Return states that the Annual Governance Statement and the Accounting Statements can be considered and approved at the same meeting, as long as it is a meeting of the full authority and that it is clear from the minute references that the Statements were approved in the right order. The authority must approve Section 1 Annual Governance Statement before approving Section 2 Accounting Statements and both must legally be approved before 1st July.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center;">a. 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5	<p>General Finance and Admin</p> <p>a. Co-option, recruitment and public engagement.</p> <p>b. To consider/motion to approve payment of accounts made in the previous and current month. App1.</p> <p>c. To receive the latest bank reconciliation May 2026.</p> <p>d. To note that renewed insurance documents have been received and loaded to Sharepoint.</p>
6	<p>Correspondence, dates for diary, items for future agenda. Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda</p> <p>i. Severn Stoke sharp bend VAS – has been repaired by Cllr Daly and assistants. Motion of thanks to Cllr Daly – the savings to the parish in this instance have been several thousands of pounds.</p> <p>ii. For information. Letter sent to High Green residents from National Trust ref car park progress.</p> <p>iii. For information. CCllr Martin Allen has been in contact with Highways ref the badly overgrown footway between Clifton and Severn Stoke.</p> <p>iv. For information. CCllr Martin Allen has added the Kinnersley pavements to the Highways lists of works. Timescales unknown, as the paths are worn but not dangerous. The Clerk has also reported this matter: #113105. tracker 8518.</p> <p>v. For information. Community recognition awards and lifetime achievement awards have been issued by MHDC to many faces around the parish including SB and JH. Congratulations to all.</p> <p>vi. For information. Golden Mile Daffodil Project – Thank you for the donation. We have placed an order for 3,000 Carlton variety bulbs which will be delivered in September for planting during the Autumn. I will be working hard to find volunteers of one sort or another for a Planting Day on Friday 16 October.</p> <p>vii. For information. Loose manhole cover (#113107) and broken kerbstones (#113108) Severn Stoke A38 have been reported to Highways.</p>

Date of next scheduled meeting: Wed 15th July 2026, 7.30pm Croome SOQ National Trust.

Access arrangements will be confirmed nearer the time, as car park is being renewed.

Appendix 1. Items for payment or already paid this month and the previous

26	Mr T Hughes	Lengthsman Invoice May 2026	May-26	£373.95
27	Mrs L Stevens	Expenses incurred by Clerk, including Home Working Allowance (£26)	Jun-26. Estimate only. Will not exceed £50	£26+
28	NEST Pension	Clerk contribution £17.79 PC contribution £13.34.	June payment for June wage	£31.13
29	HMRC Shipley	EmployER Income tax payment	June payment for May Wage	£4.17
30	HMRC Shipley	EmployEE Income tax payment.	June payment for May Wage	£27.40
31	Mrs L Stevens	Clerk wage	June payment of May Wage	redacted
32	Bank PLC	Bank account service charge	May charge paid in June.	£4.25
33	Mr I Daly	Severn Stoke Sharp Bend VAS repairs	Receipts yet to be received. Estimate only. Will not exceed £400	£200.00