

Severn Stoke & Croome d’Abitot Parish Council

We are a grouped parish council, comprised of the two Parish Areas of Severn Stoke and of Croome d’Abitot

Committee Membership/Working Party/Representatives

As of May 2025. The order of members listed does not imply precedence. Updated Jan 2026 upon resignation and appointment of new cllrs – ie provisional only.

Parish Clerk Lisa Stevens 07950256363 parishclerk@severnstokeandcroomedabitot-pc.gov.uk

Committee/Working Party	Members	Terms of Ref?
Finance/Audit Committee x 3 members	RH, LMEH, ID	Financial Regulations
Staffing Committee x 4 members	RH, LMEH, PP	Yes, Terms of Ref in place.
Complaints and Grievance Panel Committee x 3 members	RH, ID, SB. This Committee would only meet if a complaint is received by the PC.	Grievance Policy (Staff) & Complaints Policy (MoP)
Appeals Panel Committee x 3 members	New committee May 2024. This Committee would only meet if a complaint is received by the PC and the complainant then appealed the decision. Needs to be different people to those on the Complaints panel above.	Reference to sections in the Grievance Policy (Staff) & Complaints Policy (MoP)
Parish Hall Representatives x 2 reps	ID Clerk attends when she is able.	<i>Non-voting position. Hall Committee terms of ref and Constitution. Lease of land held by Parish Council.</i>
Planning and Enforcement Advisory Working Party	All parish cllrs at all times.	Parish Council Planning response policy
Church liaison x 1 member	Clerk appointed as trustee to St Denys'. ID is an existing member prior to his appointment on the parish council	<i>Public relations only. Not a working party or committee.</i>
Tarmac Liaison Committee x 1 member	RH, plus Clerk invited. Meetings are online.	Externally organised Committee. Terms of Ref with County Cllr.
CALC Representative x 2 members, normally the Chair.	RH, LMEH Clerk attends annual meetings when she is able.	<i>Advisory only. Keeping an eye on the legal. Not a working party or committee.</i>
National Trust resident meetings	vacant	<i>Non PC meetings. Declaration of interest in place.</i>
Vehicle Activated Sign (VAS) volunteers working party	LF (non Cllr) lengthsman and SB	<i>Location permits received from WCC</i>
Footpaths Officer Volunteer	RH (non Cllr)	Lengthsman agreement (schedule 2) has a section with regard to parish council maintenance of footpaths and RofW.
Biodiversity Working Party	Created in mid 2024 <u>open to public</u>	<i>Ref to parish council biodiversity policy</i>
Lengthsman support x 1 member, normally the Chair.	RH	<i>Not a working party or committee.</i>
Parish magazine monthly report x 2 persons	RH and Clerk	<i>Public relations only. Not a working party or committee. Ref to Community Engagement Strategy.</i>