

**Minutes of Severn Stoke & Croome d'Abitot Parish Council Meeting
held at Severn Stoke Parish Hall on 10th July 2019 at 8pm**

Present: Cllr Watkins (Chair) Cllrs Garrard, Hodson, Sturgess, Seward, Cox, Preston, Hadley, Keating-Nash, Halling. Cllr Williams (arrived late) Dist Cllrs Harrison (arrived late)

In attendance: Clerk Mrs L Gower and 5 members of the public.

1 **To consider apologies and to approve reasons for absence.** Cllrs Williams, Harrison and Michael all at Northern Area Planning Committee mtg. Cllr Talbot unwell.

2 **Declarations of Interest**

a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

b. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Cllr Watkins declared a pecuniary interest in item 9 on the agenda.

3 **Minutes** To consider the approval of the minutes of meeting held on 13th May 2019. Clerk read over actions from last meeting, most of which are covered on this agenda. Cllr Seward proposed approval of these minutes, seconded by Cllr Hadley, unanimously agreed.

4 **To consider dispensations received from Parish Councillors** One dispensation form received from Cllr Watkins regarding flood defences in Severn Stoke. Circulated to all councillors along with guidance from CALC. Cllrs voted whether to approve or refuse the dispensation by a show of hands. 11 councillors voted in favour of the dispensation with one abstention.

5 **Chairman's and Councillors' Reports**

County Cllr Middlebrough – Not present.

Cllr Harrison – arrived at 9.10pm having been at Northern Area planning committee meeting.

Cllr Michael – not present as chairing the Northern Area Planning committee meeting.

6 **Clerk's Report** General Admin of correspondence emails etc. Minutes of last meeting and actions arising. Updating information in the Parish Magazine and online on web pages. Register of Interests taken to MHDC. Emails with resident re meeting date and data from speed sign. New list of Councillors sent to Parish Magazine. Emails regarding Flood defences with Flood defence group. Meeting with Rob Aliano at Clifton re installation of bins, completed. Emails with residents and WCC re road surface in Kinnersley. Site meeting to be arranged. Good Councillors Guides collected from CALC at Malvern for two new councilors. Discussions with Welland PC and manufacturers re speed signs. Emails with resident re visibility mirror in Severn Stoke. Worcestershire Passenger Transport Strategy consultation email circulated on email list to residents. Chasing Safer Roads Partnership re various. Discussion with CALC re dispensations, Cllr Watkins dispensation circulated. Email exchange with Land Drainage Officer re Birch Lane, he will review.

Lengthsman Timesheet available from Clerk. All monies finally repaid from WCC to Parish Council. Asked to strim pavement from A38 round onto Kinnersley road, new pavement area. Clear leaves from that area and strim various places in Severn Stoke.

Finance Cheques sent off following last meeting. Books and records taken to Internal Auditor for examination and completion of internal audit. Books and records collected back and findings reviewed with him. Bank reconciliation sheet reprinted following error found. Certificate of Exemption sent to External Auditor following internal review. Information displayed on WCC parish web pages as required. £676 repaid from WCC for Lengthsman scheme money from last year. So far up to date now with this year.

7 **Planning report**

Application	Property concerned	Detail	Action
17/01979/FUL	Cedar Lodge	Alteration and extension of existing building to create a single dwelling	Responded approval. Pending decision by MHDC
17/01729/LB	School House, Severn Stoke	Repair and replacement of materials to fire damaged east elevation and gable.	Responded approval. Pending decision by MHDC
18/01253/FUL	Orchard House, Kinnersley	Erection of 7 houses, retrospect for convert of two, associated car parking, infrastructure etc	Recommended approval Northern Area committee 10/7/2019

19/00153/FUL	Croome Park, Croome d'Abitot	Construction of a small external electrical enclosure to house new electrical incoming mains and distribution board	Recommended approval Approval granted by MHDC
19/00203/FUL	The Old School House Severn Stoke Worcester WR8 9JA	Variation of condition 2 of planning permission 15/00601/FUL to alter the approved plans - Change of Use of Old School House to 3 residential dwellings	Recommended approval Pending decision
19/00846/HP	7 Stoke Gardens	Extensio to garage plus alterations to form pitched roof	Recommended approval Pending decision
19/00776/LB	Huntsman House, Croome Hunt	Overhaul of slate pitched roof covering, removal and reinstatement of natural slate with reclaimed, replace softwood tiling battens and roof felt and insulate	On circulation

Discussions with MHDC, Cllr Williams and Regeneration Ltd re Orchard House application, going to committee 10.7.19 Cllr Williams speaking at Northern Area Planning on behalf of Parish Council. Cllr Williams arrived during the meeting, application was approved at Orchard House, conditions will be prepared Cllr Harrison spoke in favour of the application also and led the proposal to approve it.

8 Bins at Clifton layby Bins have been installed at Clifton by Rob Aliano, Clerk has asked Cllr Harrison who to inform at MHDC. This will be added to the MHDC weekly collections. Cheque for £400 to be approved.

9 Severn Stoke Flood Alleviation Scheme progress

a. Update from FLAG Norman Snowball advised that reports are still being compiled. The surface water scheme had been prepared by Severn Trent and this was with the EA. Highways were also looking into three options for by the War Memorial. Cllr Watkins said the Archeological study would be done when the crops were off the fields.

b. Flood Defence group update As approved at the last meeting Cllrs Garrard, Williams and Preston formed a working group. Cllr Preston had been in email contact with a legal expert in parish council law and had provided all the information SSCDPC held on the proposed flood defences for Severn Stoke. The legal experts were asked for their advice and opinion regarding whether SSCDPC should act as applicant for the flood defence planning application. This legal advice was provided free of charge. Cllrs Preston, Garrard and Williams had met with the Clerk on 1 July to discuss the findings. Cllr Preston read the legal advice to the meeting. Discussions followed. After much discussion it was agreed that SSCDPC would defer a decision until the planning application is finished and ready for submission.

At that point, the legal advice received by SSCDPC in relation to this matter will be reviewed again and a decision made.

10 High Green VAS Cllr Garrard had taken readings from 13/5 to 19/6 15871 vehicles from west to east with the highest speed being 50mph. From 19/6 to 10/7 11007 vehicles from east to west with 45 mph being the highest speed. It was discussed that the purpose of collection the data was for information only as Police, Highways, Safer Roads Partnership all collect their own data if required.

11 Community Speed Watch/Speeding Clifton and Severn Stoke Speeding enforcement in Clifton is still ongoing, Severn Stoke has not received any yet. Clerk has chased the Safer Roads Partnership with no replies yet. The emails also ask regarding the training for the Community Speed Watch. Clerk will ask Cllr Middlebrough to look into this.

12 Croome/Tarmac Liaison Group updates No meetings have taken place.

13 Land drainage issues Land Drainage Officer from Wychavon has been contacted by Clerk re Birch Lane, he will inspect the ditches today and depending on vegetation he will review again at the end of the summer.

14 Maintenance of seat in Birch Lane and any other furniture Cllr Halling will review the bench and has offered to do this as a gesture of goodwill. Councillors thanked him.

15 Parish Hall committee update/representative to be elected Cllr Halling agreed to be the representative for the Parish Hall and will attend meetings.

16 Councillors' comments and items for future agendas Cllr Keating Nash asked about a defibrillator. Clerk will obtain details for this.

17 **Date of next Severn Stoke & Croome D'Abitot Parish Council meeting – Wednesday 18th September 2019**

Public Question Time

5 members of the public present. Some participated in discussions regarding flood defences

Signed **Chairman****Date**