

Severn Stoke & Croome D'Abiotot Parish Council

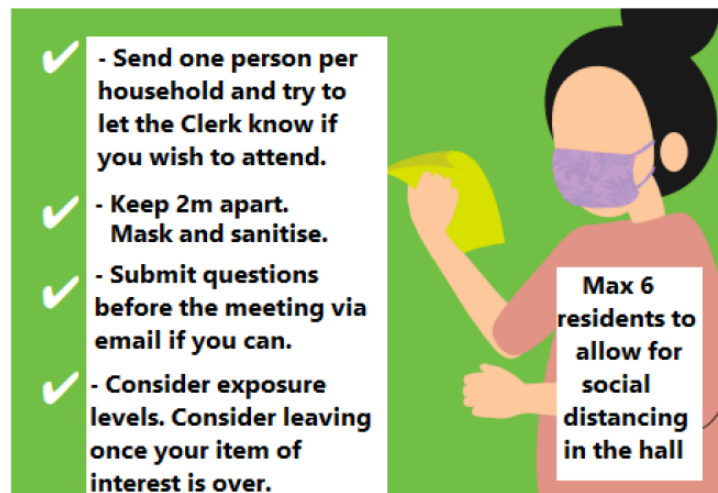
Wednesday **14th July 2021**, 7.30pm

Date of publication of this notice: 6th July 2021

Councillors, Notice is hereby given that a Meeting of Severn Stoke and Croome d'Abiotot Parish Council will be held on **Monday 14th July 2021 at 7.30pm** at Croome National Trust (SOQ room) (Map Appendix 3). Please park in the spaces indicated in Appendix 3 in yellow. Thank you. Lisa Stevens, Clerk & Responsible Financial Officer, 07950256363, severnstokeandcda@gmail.com

Residents are invited at the allotted time to give their views/question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chair. Names may be recorded in the meeting minutes, unless individuals ask for this not to occur.

BE PREPARED



Face masks must be worn whilst walking inside (they can be removed once seated) and the provided hand sanitiser used upon entry. Social distancing will be in place and the max number of residents (in addition to Cllrs and Clerk) that can be accommodated in the hall is 6 (six). For this reason, residents are asked to let the Parish Clerk know in advance if they will attend. In order to comply with the Government's covid restrictions, the parish council reserves the right to reschedule the meeting if more residents attend than social distancing will permit within the premises and if circumstances do not allow moving the meeting outdoors. In this instance residents will be asked if their matter can be sufficiently dealt with via written representation.

The following Gov/ parish council guidelines are deemed valid for the purposes of this meeting:

- 1) Both outdoor and indoor gatherings or events, organised by a business, charity, public body or similar organisation, can be organised, subject to specific conditions: that they comply with COVID-secure guidance including taking reasonable steps to limit the risk of transmission, complete a related risk assessment; and ensure that those attending do not mix beyond what is permitted by the social contact limits.
- 2) Meeting others for work: can gather in a group larger than six people or two households indoors or in a group larger than 30 people outdoors where it is necessary for your work. When working, you should remain 2 metres from anyone you do not live with.
- 3) Gatherings above the limit of 6 people or 2 households indoors can only take place if they are covered by a legal exemption, such as support groups which can be attended by up to 30 people, or for of work or volunteering. Published 29 March 2021. Last updated 8 June 2021.
<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do#going-to-work>.
- 4) Parish council meeting in person risk assessment is published on the parish council website:
<https://e-services.worcestershire.gov.uk/MyParish> select 'S' for Severn Stoke, then access 'publications'

The Parish Council reserves the right to close and reschedule the meeting in the event of disruption. Standing Orders (available in advance, online and at the meeting) provides information on filming or recording parish council meetings. Participants are assumed to have read and understood those requirements therein.

Public question time – Matters can be raised by residents at the meeting without prior notice. Questions submitted in advance or via a representative will be accepted. Names may be recorded in the meeting minutes, unless individuals ask for this not to occur. You may be asked to confirm your residency in the parish and the electoral register may be checked to confirm information provided.

1. **Apologies and to approve reasons for absence**

2. **Declarations of Interest and points of order**

- a. Register of interests -To note any updates received.
- b. To declare any Disclosable Pecuniary Interests/Other Disclosable Interests relevant to the agenda.
- c. To declare any additions to the Register of Gifts & Hospitality.
- d. To consider and Motion to approve written requests from Councillors for the Parish Council to grant a Dispensation.
- e. To note that Cllrs have already reviewed their declarations of interest as provided to MHDC.
- f. To note the one parish cllr vacancy. Position has been duly advertised with no interested parties.

3. **Minutes** – to consider the approval of the minutes of the meeting held on 5th May 2021.

4. **Councillors' Reports**

- a. CCllr Allen
- b. DCllr Harrison / DCllr Michael

5. **Planning** - *to consider, comment and resolve to respond to the following applications*

- a. Update on existing planning applications as required.

Application	Property	Detail	Update
21/00874/HP	2 High Green Severn Stoke Worcester WR8 9JS	Demolition of outbuilding and erection of single storey side extension	Parish Cllrs had no comments to make. Being determined by MHDC.
21/00306/LB 21/00305/HP	Cedar Cottage Kerswell Green Worcester WR5 3PF	Conversion of garage to extend annexe listed building consent	Parish Cllrs had no comments to make. Being determined by MHDC.
21/00792/LB	1 Lower Farm Cottages, Severn Stoke Worcester WR8 9JA	Replace north rooflight and install additional rooflight adjacent. Extend west brick boundary wall northwards.	Parish Cllrs had no comments to make. Being determined by MHDC
20/00668/FUL	Land At (Os 8554 4404), Church Lane, Severn Stoke, WR8 9JQ	Construction of permanent flood defence for the village of Severn Stoke with associated earthworks.	MHDC approved planning permission 6th Nov 2020. Next steps and snagging list.
20/01511/FUL	Cedar Lodge, Severn Stoke, Worcester, WR8 9JA	Change of use of Cedar Lodge and Coventry Barn (Part of old School House) to 2 residential dwellings ref: 16/00076/FUL. Variation to condition 2.	Being determined by MHDC.
20/00013/FUL	Orchard House Kinnersley Severn Stoke Worcester WR8 9JR	Erection of 7 no. new dwellings (3 no. 4 beds and 3 no. 3 beds and 1 no. 2 bed), the retrospective conversion of part of the existing building into a pair of two-bedroom semi-detached dwellings, associated car parking and infrastructure following the partial demolition of the existing building (Orchard House). Variation of Condition 1 of planning permission 18/01253/FUL.	Application approved in May 2020. Update May 2021. District council has been advised of Amendment to approved plans and to scrutinised before discharge of planning conditions, ref outbuilding, parking and sewage plans.
20/000015/CM and 20/000009/CM	Ryall North Quarry, Land off Ryall's Court Lane, Holly Green, Upton-upon-Severn, WR8 0PF	Extraction (1.4 million ts sand gravel), temporary wharf, progressive lake restoration / Extraction of aggregates, restoration to agric and lake for watersports	Being determined by WCC.
20/000032/REG3	New roundabout on A38, entrance to Upton.	Proposed replacement of existing staggered junction with a 4-arm roundabout at A38 / A4104 Junction, Near Upton-upon-Severn, Worcestershire	WCC granted approval subject to receipt of detailed layout design of the Roundabout, including approach roads.

6. **Community speed & traffic concerns** *Discuss and formulate Motions not requiring written notice*

- a. Severn Stoke and Clifton VAS.
- b. High Green VAS.
- c. Community speed watch update.
- d. To note that the parish clerk has signed the West Mercia Police Community Charter on behalf of the parish council. This formalises and regularise contacts between the PC and the local police and provides focus on priority issues of speeding, speed enforcement and rural crime.

7. **Tree planting for queen's jubilee – suggestions and options.**

8.	<p>Highways, footpaths & community infrastructure <i>Discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> a. Corner nr (Croome) London Arch – dangerous parking and drainage issues. b. Re-discovery of the pavement and kerb along the A38. c. Knights Hill periodic structural testing of street lighting. d. Milestone, High Green to Croome road. Maintenance update. e. Poorly draining water opp Madge Hill – update if any. f. To note that the road surface leading to Severn Bank has been repaired.
9.	<p>Group/Committee updates <i>Cllr/Clerk updates or written reports received from representatives prior to the meeting</i></p> <ul style="list-style-type: none"> a. Parish Hall - Community survey and AGM update. b. Severn Stoke Flood Action Group. c. Tarmac Liaison Group. d. Croome Liaison Group. e. Police monthly update reports. f. Lengthsman. g. Klinks Magazine.
10	<p>General Finance and Administration - <i>To discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> a. To consider/motion to approve payment of accounts made in the previous month Appendix 1 b. To consider/motion to approve payment of outstanding accounts July 2021. Appendix 2 c. To note VAT reclaim made by Clerk.
11	<p>Correspondence, dates for diary, items for future agenda. <i>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda</i></p> <ul style="list-style-type: none"> a. Malvern Hills Area CALC meeting - Time: Jun 29, 2021 07:00 PM. Includes introduction to the Environment Agency, their work and responsibilities and how parish and town councils can support the role of the Environment Agency'. Speaker: Mr Dave Throup, Area Environment Manager, Environment Agency plus Q&A Session. b. To note that A38/A4014 roadworks will be managed so as to allow the Upton triathlon to proceed.

Appendix 1. Items already paid May & June 2021 since last PC meeting:

(Approved under previous agenda or required payment under contract monthly)

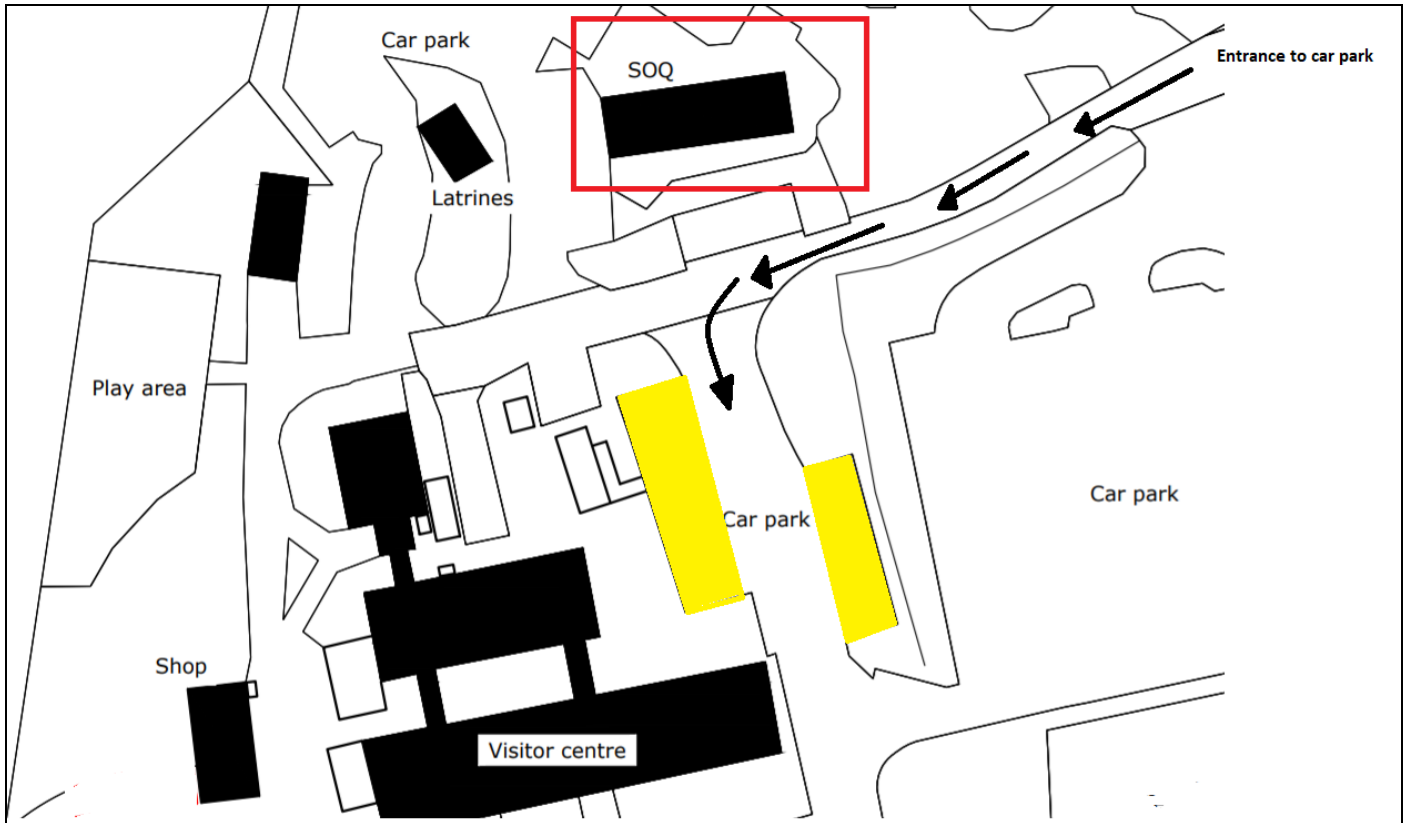
Mr Simon Bott	Mowing Parish Hall and verges SB0317	£30.00
Mr Simon Bott	Lengthsman April 2021	£208.00
Malvern Hills District Council	Garden Waste Collection Service 20/21 Renewal for Parish Hall x 2 bins	£140.00
BHIB Councils Insurance	Parish Council insurance policy renewal 20/21	£428.11
Information Commissioner	Annual membership 2021 - 2022	£35.00
Lisa Stevens	Clerk wages [April]	£294.16
Lisa Stevens	Expenses May 2021	£14.39
Mr Simon Bott	Lengthsman May 2021	£208.00
Mr Simon Bott	Mowing Parish Hall June 2021 includes clearance of entrance to hall car park for visibility splay. SB0324r	£37.50
Lisa Stevens	Clerk wages [May]	£294.16
Lisa Stevens	Expenses June 2021	£13.19

Appendix 2. Item for payment July 2021:

Mr Simon Bott	Lengthsman June 2021	£234.00
Mr Simon Bott	Mowing Parish Hall 30 June 2021 plus mower hire. SB0331	£60.00
Lisa Stevens	Clerk wages [June]	£294.16
Lisa Stevens	Expenses July 2021. Backdated. Notifications to residents about road closure Birch Green	£7.68

Appendix 3 overleaf

**Appendix 3 Meeting venue map: Croome National Trust Car park and SOQ conference building:
Parking for this meeting only in the designated spaces indicated in yellow below.**



Signed: ...Parish Clerk, Severn Stoke & Croome D'Abitot Parish Council
Mrs Lisa Stevens 01905 820956, 07950256363, severnstokeandcda@gmail.com