

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Ye 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes. Unpresented cheques should be entered as negative figures.

Name of smaller authority:

Severn Stoke and Croome d'Abitot Parish Council

County area (local councils and parish meetings only):

Worcestershire

**Financial year ending 31 March 2021**

Prepared by (Name and Role):

Mrs Lisa Stevens, Parish Clerk and RFO

Date prepared:

28/04/2021

**Balance per bank statements as at 31/3/2021**

Current Account (Treasurers Account)

account 1

13,295.1

Interest Account (Business Bank Instant Account)

account 2

1,678.0

14,973.1

Petty cash float (if applicable)

nil

-

Less: any unpresented cheques as at 31/3/2021 (enter these as negative numbers)

nil

-

Add: any un-banked cash as at 31/3/2021

nil

-

**Net balances as at 31/3/2021 (Box 8)**

**14,973.1**