

## Explanation of variances – pro forma

Name of smaller authority: **Severn Stoke and Croome d'Abitot Parish Council**

County area (local councils and parish meetings only): **Worcestershire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	16,773	19,272				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	9,400	9,870	470	5.00%	NO		
3 Total Other Receipts	3,832	4,553	721	18.80%	YES		Insurance claim: £432.61. Defib grant from WCC: £500.
4 Staff Costs (22/23 restated from £3996)	3,420	3,386	-34	0.99%	NO		Staff costs only (Wage and HMRC). 22/23 figures have been restated: From £3996 to £3420.48 (a revision of £576) This is because 22/23 included homeworking allowance and home phone bill allowance (£30 in total per month) and, mileage (£216 across the year) in error. Homeworking allowance, telephone and mileage is correctly included in box 6 instead.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments (22/23 restated from £6737)	7,313	15,440	8,127	111.14%	YES		22/23 figures have been restated as home working allowance, telephone and mileage should have been included in this section. See box above for details of figures.  Major expenses (either unforeseen through emergency/vandalism or accepted by Clrs as part of a public mandate/vote) in 23/24 totalled £8,195.44: These were: Vehicle Activated Speed Sign purchase: £3954. Street Light repairs: £648. Defibrillator purchase: £750. Replacement Bin: £633.26. Replacement bus shelter glass £225.88. Daffodil bulbs: £500. Parish Hall planning fee: £160. Church fete Portaloos: £174. Increase in lengthsman and mowing contractor pay on previous year: £477.30 increase overall. Replenishment (published hard copies) and updating of parish council legal reference books or printing them and providing to Clrs of reference: £463. As the parish council leased village hall as been flooded out and demolished, the parish council has had to move to external premises and pay an additional annual room hire fee: £210.
7 Balances Carried Forward	19,272	14,868				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	19,272	14,868				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	41,307	44,272	2,965	7.18%	NO		New VAS purchased £3954. Old printer scrapped. Flood damaged office equipment scrapped during hall demolition.
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable