

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on an accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Severn Stoke and Croome d'Abitot Parish Council

County area (local councils and parish meetings only):

Worcestershire

Financial year ending 31 March 2024

Prepared by (Name and Role):

Mrs Lisa Stevens, Parish Clerk and RFO

Date:

03/05/2024

Balance per bank statements as at 31/3/24:

account 1

£
3,085.0

account 2

11,783.4

14,868.4

Petty cash float (if applicable)

nil

-

Less: any unpresented cheques as at 31/3/24 (**enter these as negative numbers**)

item 1

nil

-

Add: any un-banked cash as at 31/3/24

item 1

nil

Net balances as at 31/3/24 (Box 8)

14,868.4