

**Minutes of Severn Stoke & Croome d'Abitot Parish Council Meeting
held at Severn Stoke Parish Hall on 16th January 2019 at 8pm**

Present: Cllr Watkins (Chair) Cllrs Garrard, Hodson, Sturgess, Hanmer, Preston, Hadley, Williams, Halling Keating Nash and Talbot. Dist Cllrs Harrison and Michael. County Cllr Paul Middlebrough.

In attendance: Clerk Mrs L Gower and no members of the public.

- 1 A Minutes silence was observed for Cllr Pam Addis who sadly passed away recently. Her contributions will be greatly missed.
- 2 **To consider apologies and to approve reasons for absence**
Cllr Williams, reasons approved.
- 3 **Declarations of Interest**
 - a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - b. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. None
- 4 **Minutes-** To consider the approval of the minutes of meeting held on 14th November 2018. Clerk read over actions from last meeting, most of which are covered on this agenda except Privacy Policy which is nearly complete but requires advice from CALC. Cllr Hadley proposed approval of these minutes, seconded by Cllr Halling, unanimously agreed.
- 5 **Chairman's and Councillors' Reports**
County Cllr Middlebrough Worcestershire County Council will have a 5% increase on their element of the precept for the coming financial year. The review of buses is still ongoing. Clerk was asked if happy for Parish Council/Residents reply to the review to be sent onto Passenger Transport Team which she agreed. The future of Upton Library is still under discussion but a recent meeting looked positive. The consultation on the Minerals Plan for this county is commencing on 8th February. There is an open afternoon 21st January which councilors can attend. Clerk will try to find details of this

Cllr Michael – Cllr Harrison will arrive shortly, he is attending another meeting.

Cllr Harrison – Discussion took place on planning applications within our area, see results below.
- 6 **Clerk's Report** General Admin of correspondence emails etc. Minutes of last meeting and actions arising. . Emails with WCC re speed sign at Clifton, mtg on site 17/12 to include bin location. Email from FLAG re dates of flooding of Madge Hill/Severn Bank area. Meeting with Highways Liaison Rep at Clifton re bins and vehicle activated signs. Discussions and emails with NPower, Western Power, WCC and EON regarding street lighting at Stonnall Close and Knights Hill. Emails to Westcotec regarding different types of vehicle activated signs. Email exchange with Mr Snowball regarding FLAG.
Highways Issues Lengthsman reported fly tipping in layby north of Severn Stoke.. Water Hydrant reported. **Lengthsman** Timesheet available from Clerk. Tree reported and removed at Kinnersley.
Urgent decision None
- 7 **Finance update** Checked insurance claim amount of £2525.00 received from insurers. Rent increase email from Pip Webster regarding rent of site of parish hall. Additional invoice of £106.92 due. Bank accounts, £13,62.05 in Treasurers account, £1676.56 in business account, these balances were as of 28 December 2018 statements. Ledger for 2018/19 undated. Clerk requires two more signatories on the Parish Council bank account as Cllr Addis was a signatory and Cllr Hanmer no longer wishes to be one. Cllr Watkins and Cllr Keating-Nash are happy to do this, Clerk will complete online forms with Lloyds Bank accordingly. Rent review invoice received from Savills re parish hall site rent review, correct, cheque below for approval.
b. Approval of cheques and invoices Mr S Bott Lengthsman hrs for December £192.00, Npower Ltd £130.31 street lighting. Mrs L Gower expenses £24.99, St Monica Trust Landlord Account £106.92 (village hall site lease increase). Approval of invoices proposed by Cllr Keating-Nash, seconded by Cllr Hadley, unanimously agreed.
- 8 **To discuss and set precept for 2019/20** Discussion took place following the approval of the budget last meeting. Precept of £8700 precept was proposed by Chairman, seconded by Cllr Talbot, unanimously agreed. Clerk will inform MHDC.

Clerk

Clerk

9 Planning report

Application	Property concerned	Detail	Action
17/01979/FUL	Cedar Lodge	Alteration and extension of existing building to create a single dwelling	Responded approval. Pending decision by MHDC
17/01729/LB	School House, Severn Stoke	Repair and replacement of materials to fire damaged east elevation and gable.	Responded approval. Pending decision by MHDC
18/00303/HP	The Bothy, Croome Court	Single storey extension and alterations	Pending decision by MHDC Approved by MHDC
17/01677/FUL	Coventry Barn	Conversion of barn to single dwelling and a detached garage/office with car parking and landscaping	Responded approval. Approved by MHDC
18/00484/LB	St Mary Magdalene Church Croome	Proposed internal alterations and the creation of an external viewing platform and railings to Church tower	Supported and commented Approved by MHDC
18/01083/FUL	Clifton Court Farm	Demolition of existing cowshed and construction of building for farm machinery	Recommended approval Approved by MHDC
18/01253/FUL	Orchard House, Kinnersley	Erection of 7 houses, retrospect for convert of two, associated car parking, infrastructure etc	Recommended approval Pending decision
18/01497/HP	45 Kinnersley	Detached building, home office and gym	Recommended approval Withdrawn by applicant
18/01378/LB	1 Lower Farm Cottages	Repairs to exterior of property plus lining of chimney. Replacement of various brickwork. Replacement of oil tank	Recommended approval Approved by MHDC

10 Update on street lighting in Stonnall Close and Knights Hill.

Clerk had again contacted NPower who cannot offer any deal and recommend street lighting is moved to a new provider. Clerk contacted EON who were very helpful and asked for certificates of unmetered supplies from Western Power. Clerk obtained these and forwarded to EON. EON have provided a quotation and advised they estimate an annual cost of approximately £80 for electricity. They do not charge an admin fee and do not have standing charges. Discussion took place, Chairman proposed we switch to EON for the next six months and review after parish council elections and first bills arrive to assess usage, seconded by Cllr Preston, unanimously agreed. Clerk had discussed with WCC them taking over the lighting, but this scheme is being phased out and is not an option.

Clerk

11 Update on High Green Vehicle Activated Sign

Cllr Garrard had taken readings. 14/11/18 to 23/12/18 16,183 car movements, maximum speed of 55 mph. 23/12/18 to 16/01/19 9,791 car movements, maximum speed of 45 mph. Cllr Garrard asked Clerk to order two more brackets and clips for the mounting poles.

Clerk

12 To discuss the purchase of solar powered Vehicle Activated Sign for Clifton and Severn Stoke

Clerk and Cllr Sturgess met with Liaison Officer from WCC at Clifton on 17/12/18 to discuss locations for speed sign. The location where the mobile speed sign hung on the Severn Stoke side of Clifton will be considered. WCC have already agreed a location opposite 6 The Tything. Clerk is awaiting response from WCC. Clerk has asked Westcotec for further information on their sign options for Clifton, the Severn Stoke side option would only be affective when approaching from the south to north direction. The location opposite 6 The Tything would only be affective from the north to south direction. For further discussion at next meeting.

13 Update on litter bins for the layby at Clifton

Clerk and Cllr Sturgess discussed location onsite with Liaison Officer on 17/12/18, Clerk waiting for agreement to install bins in layby before ordering them.

14 GDPR information Privacy Notice

Clerk has obtained various templates but all have statements re sharing personal data with third parties. Clerk does not see this will be necessary and will seek advice from CALC first before finalizing a version of this.

15 Severn Stoke Flood Alleviation Scheme progress

Clerk has been in touch with Mr Snowball who had advised that the Environment Agency hoped to hold an open event on Friday 15th February where they will have a presentation and it is hoped the Highways, Severn Trent, Consulting Engineers and the contractors will be represented. The proposed scheme will be shown prior to the formal submission of the planning application. Mr Watkins said a gentleman from

the EA had been out looking at Ham Lane and options for getting over/through the flood bund. This detail will be available on 15th February Clerk would expect.

16 Tarmac/Croome Liaison group meeting updates

Croome NT had organized an open meeting for High Green and Croome residents. This was well attended. No further Croome Liaison Group meeting planned. Tarmac meeting is on 6th February 2019.

17 Report from the Parish Hall Committee representative

Cllr Hanmer attended meeting on 15/01/19. Cllr Hanmer doesn't wish to be the Parish Council representative for these meetings any longer. New committee are very proactive, a list of items for action has been drawn up regarding PAT testing and a builder has assessed the condition of the building. Cllr Halling asked for his details to be forwarded for further discussion on the condition of the building. The hall funds are currently £10,000 invested and £3,700 on deposit.

18 Councillors' comments and items for future agendas

The road signs left by Ringway are still on the corner of Birch Lane, Clerk will report again. Cllr Hadley mentioned a SLOW DOWN sign as you enter Severn Stoke from School House direction, Clerk will ask WCC.

19 Date of next Severn Stoke & Croome D'Abitot Parish Council meeting 13th March 2019

Public Question Time

Two members of the public present. Interested in discussion regarding bus review and flood defences.

Signed ChairmanDate